

# NORTHEAST WISCONSIN TECHNICAL COLLEGE



*District Board of Trustees*

## MEETING AGENDA AND EXHIBITS

Wednesday, March 12, 2025

In-Person at the NWTC Sturgeon Bay Campus  
229 N. 14th Avenue, Sturgeon Bay, WI 54235



## OUR VISION...

NWTC is a cutting-edge life-long learning college that transforms, strengthens, and inspires.

## MISSION STATEMENT

We are a two-year technical college, serving Northeast Wisconsin by providing education, training, and life-long learning opportunities for all individuals and businesses leading to the development of a skilled and culturally inclusive workforce. Our customers stimulate the economic vitality of our district as a result of the application of skills and knowledge acquired through the completion of certificates, degrees, diplomas, and courses.

## NWTC VALUE STATEMENTS

**Customer Focus:** We are committed to exceeding the service and learning expectations of our customers and our community.

**Everyone Has Worth:** We are committed to embracing the worth of every individual, creating a place for all people and promoting the respectful environment necessary for intellectual and personal discovery.

**Passion and Inspiration:** We have a personal passion for achieving the College's vision, inspiring and motivating others to action.

**Creativity and Innovation:** We are committed to energizing and fostering transformative change through challenging experiences, proactive thinking, and taking initiative.

**Collaboration:** We are committed to open communication, teamwork, and productive conflict that strengthen relationships and create better solutions.

**Emotional Intelligence:** We are committed to growth in our individual awareness through personal reflection, seeking input from others and aligning our actions.

**Results and Accountability:** We are individually and collectively accountable for the sustainable and optimal use of resources and the achievement of meaningful, measurable results.

**Valuing Talent & Well Being:** We are committed to fostering a mentally and physically healthy work environment that promotes learning and growth and attracts and retains talented people.

**Ethics:** We are committed to ethical and honest behavior and personal responsibility for living and modeling the values of NWTC.

## NWTC Land Acknowledgment Statement

*"The region served by Northeast Wisconsin Technical College occupies the ancestral home of the Menominee Nation, who have persisted here in Northeast Wisconsin from before recorded history to the present day. The College's Green Bay campus exists upon lands ceded to the Oneida Nation by the Menominee Nation. We acknowledge this land we stand upon today as sacred, historical, and significant to the Menominee and Oneida Nations, as are the lands of all sovereign First Nations People."*



*NWTC Board of Trustees Meeting  
Agenda*

March 12, 2025  
12:00 p.m. – 3:00 p.m.

*In- Person at the NWTC Sturgeon Bay Campus  
229 N. 14<sup>th</sup> Avenue, Sturgeon Bay, WI 54235*

**Open Meeting & Roll Call – Please turn off all cell phones at this time.**

The Board Chairperson will call the March 12, 2025, NWTC Board of Trustees meeting to order and request that roll call be taken at this time.

**Guests**

**12:00 – 12:10**

1. Open Forum, Introduction of Guests, and Acknowledgements

The Chairperson will ask for the introduction of any guests present at this time and invite public comment.

*Prior to the open of the meeting, public wishing to speak during this portion of the agenda must complete the sign-in sheet provided at the meeting location proving their name and nature of interest/concern. Public Remarks are limited to five (5) minutes per person and fifteen (15) minutes in total.*

2. Mission Moment

April Konitzer, Manager of NWTC Sturgeon Bay campus, will share a mission moment during this time.

3. Student Leader Forum

Mike Hagel, Student Leader Forum Officer, will provide an update at this time.

**Reports**

**12:10 – 12:25**

1. President's Report

**Action Items (Roll Call Vote)**

**12:25 – 1:15**

1. Wisconsin District Board Association

Board members will decide on continued membership in the Wisconsin District Board Association.

2. Bills

Detailed copies of the current disbursements for fiscal year 2025 for the month of February are being forwarded to the Board Treasurer for review and recommendation to the Board for payment. Additional listings of the bills are available in the District Office for review by any interested person.

It is recommended that the Board approve the February 2025 bills as presented.

### 3. Facilities Remodeling and Expansion Resolution

The SC214 Assessment Center Relocation project involves remodeling the existing Student Center building while maintaining its current footprint. This project represents a buildout within the college's library. The goal of this project is to increase integrated support by seamlessly transition from studying to seeking assessment help, making their academic experience more cohesive. The central location can lead to higher usage rates of the Assessment Center, as students are more likely to drop in when it's conveniently located near a place, they already frequent. Additionally, this location provides easier access for customers who are coming to campus for the first time, making it more welcoming and user-friendly for newcomers.

The project provides medium construction renovations to 4,022 SF of the Student Center building on the Green Bay Campus.

Staff requests that the NWTC District Board of Trustees authorize NWTC staff to submit final review documents to the Wisconsin Technical College System (WTCS) Board for the SC214 Assessment Center Relocation project at the NWTC Green Bay Campus. We are seeking approval for the entire project in FY25; however, we are requesting funding from capital reserves in the amount of \$70,300 for architectural services and \$1,106,400 for building improvement and equipment implementation, which will be submitted in the FY26 capital budget.

It is recommended that the Board approve the following resolution:

“BE IT RESOLVED, that the Northeast Wisconsin Technical College Board approves the SC214 Assessment Center Relocation, at the Green Bay Campus of Northeast Wisconsin Technical College.”

### 4. College Single Audit

Wisconsin Statutes require that the single audit report of the District be audited on an annual basis by a certified public accountant. The accounting firm of CLA (CliftonLarsonAllen LLP) was engaged by the Board to perform this function. CLA has recently completed the audit of the District's single audit report for the fiscal year ending June 30, 2024.

It is recommended that the District Board accept the fiscal year 2024 Single Audit Report of the Northeast Wisconsin Technical College and direct staff to submit the required number of audited single audit reports to the Wisconsin Technical College System Board.

### 5. Resolution Authorizing the Borrowing of \$1,020,290 for Movable Equipment; \$1,069,810 for Building Remodeling and Improvement Projects; \$44,900 for Site Improvements; and Providing for the Issuance and Sale of General Obligation Promissory Notes Therefor

During its fiscal year 2025 budget deliberations, the Board approved various capital projects for building remodeling and improvements, acquiring moveable equipment, and site improvements. This resolution authorizes the borrowing of \$2,135,000 of general obligation notes for these purposes. A resolution authorizing the borrowing has been prepared by Bond Counsel and is attached as Board Exhibit 1.

It is recommended the Board adopt the resolution authorizing the borrowing of \$1,020,290 for moveable equipment; \$1,069,810 for building remodeling and improvement projects; \$44,900 for site improvements; and providing for the issuance and sale of general obligation promissory notes therefor.

### 6. Universal Driving Facility Water Service Unbudgeted Capital Request

Northeast Wisconsin Technical College (NWTC) is seeking approval to reallocate a portion of unspent funds from FY24 and FY25 for an unbudgeted capital project at the Universal Driving Facility (UDF). The Village of Howard plans to extend the watermain along Shawano Avenue and Glendale Avenue, adjacent to the UDF. During this extension, NWTC will need to install a 6-inch waterline, in lieu of a 2" line, to support future fire suppression

needs at the facility. The estimated budget for this waterline installation is \$20,000. However, the cost of the project may be significantly higher because we may need to cut through the parking lot for the pipeline.

The unspent funds will be sourced from the following projects:

Celebration Garden (FY24): The original budget was \$200,000, with actual project costs amounting to \$128,206.61, leaving a remaining balance of \$71,793.39.

Reflection Garden (FY25): The original budget was \$30,000, with no funds expended to date. This project intended to create a tranquil space for honoring the memory of staff and faculty who passed away during their active employment with NWTC. After further consideration, we are requesting permission to use the Pollinator Garden for this purpose.

NWTC staff requests that the NWTC District Board of Trustees authorize NWTC staff to contract with a civil engineering firm for the design and a sewer and water contractor for the implementation of the waterline installation at the Universal Driving Facility.

***Break***

***1:15 – 1:25***

**Consent Agenda Items:**

***1:25 – 2:00***

1. Minutes

The minutes of the February 5, 2025 Board meeting were sent to Board members prior to the March 12, 2025 Board meeting. It is recommended that Board approval be given for the February 5, 2025 Board meeting minutes.

2. New Hire(s) – Faculty

A. William Pech – Fire Science Instructor

William Pech was the Selection Committee’s top choice for Fire Science Instructor. Mr. Pech holds a bachelor’s degree in Fire and Emergency Response Management from University of Oshkosh, an associate’s degree in Fire Protection and Safety Technology from Fox Valley Technical College, and a technical diploma in in Paramedic from Lakeshore Technical College.

Since 2012, Mr. Pech has been employed as the Firefighter and Paramedic in the city of Janesville and the town of Beloit Fire department. Prior to that, he was the Reserve Police Officer at Lake Hallie Police Department, Tactical Emergency Medical Services Paramedic at Chippewa County and Eau Claire County Sheriff’s Department and a Firefighter/CC-Paramedic/MPO/Fire Inspector/Rescue Swimmer at Chippewa Fire District. He is also state certified as a firefighter 1 and 2, fire inspector 1, driver/operator pumper, emergency services instructor 1, fire officer 1, Hazardous materials operations, hazardous materials technician, and tactical emergency medical support.

Placement for this position would be at the level Faculty A, \$66,000.

It is recommended that Board approval be given for the new hire listed above.

3. Resignation – Faculty

A. Ryan Long – Pathways to Academic Success Instructor, who has been with the College since August 8, 2021, and has announced his resignation effective February 3, 2025.

B. Jeremy Berna – Gas Utility Construction/Service Instructor, who has been with the College since May 23, 2022, and has announced his resignation effective March 17, 2025.

C. Tim Tomlanovich – Civil Engineering Instructor, who has been with the College since December 1, 2014, and has announced his resignation effective May 21, 2025.

It is recommended that Board approval be given for the resignations listed above.

4. Retirement - Faculty

- A. Molly Delsart – Electro-Mechanical Instructor who has been with the College since July 30, 2012, and has announced her retirement effective June 30, 2025.
- B. Stephen Bretl – Diesel Heavy Equipment Instructor who has been with the College since August 14, 2000, and has announced his retirement effective May 22, 2025.
- C. Julie Swavely – Health Information Tech Instructor – Program Director who has been with the College since August 15, 2011, and has announced her retirement effective December 22, 2025.
- D. Marcia Osborne – Associate Degree Nursing and Practical Nursing Instructor who has been with the College since July 10, 2002, and has announced her retirement effective December 22, 2025.

It is recommended that Board approval be given for the retirements listed above.

5. Corporate Training & Economic Development (Contracts for Service)

Under the provisions of State Statutes 38.14 (3) and State Administrative Code WTCS 8, the District Board may enter into contracts to provide instructional or non-instructional services to public institutions, local governmental bodies, private institutions, industries, and businesses. District Board policy E240 delegates the authority to initiate a contract to the President, with the proviso that the contract is subject to retroactive approval by the Board. A report of fiscal year 2025 contracts pending Board approval is attached as Board Exhibit 2.

This report includes not only the in-district contracts but also the out-of-district and the out-of-state contracts. State Board Contract for Service Policy requires that the District Board receive a report at least quarterly on contracts entered into for which less than full cost is being charged. We have elected to provide the Board with this report on a monthly basis. This report uses a state formula in which the state annually calculates a percentage for indirect expenses (34.08% for on-campus and 27.96% for off-campus) such as administration, facilities, utilities, information systems, registration, counselors, insurance, etc., associated with a contract to determine full costs. Project pricing was recommended by the department and approved by the Board. The intent is to recover the direct and indirect costs of delivering the services. Copies of the contracts are available for review by any interested person.

It is recommended that the Board approve the contracts for services identified in Board Exhibit 2.

6. Mission, Vision, and Values

The mission, vision, and values serve as a guiding framework for NWTC. They define our purpose, aspirations, and core beliefs. They also guide our actions, decisions, and how we go about our work. The overall direction of the college will align with the mission, vision, and values so there is wide understanding of the college's priorities. The mission, vision, and values were developed by engaging multiple stakeholders over the latter part of last year.

The following are the proposed mission, vision, and values:

Mission:

Northeast Wisconsin Technical College is a nationally recognized and locally trusted college dedicated to advancing the success of all students and economic vitality of the communities we serve through access, high-quality education, and strategic partnerships.

Vision:

We are the leading provider of educational and training excellence in Northeast Wisconsin, enriching lives and strengthening communities.

Values:

- Sustainability - We make future-focused decisions that strengthen the College, ensuring it continues to serve our communities for generations to come.
- Accountability - We take ownership of the impacts of our actions. We communicate impacts with honesty and personal reflection.
- Excellence - We incorporate feedback, data, and research to ensure the highest quality of planning, instruction, and service toward student success and community vibrancy.
- Collaboration - We create strong relationships that reflect open communication, mutual respect, and shared goals. We prioritize the well-being of the organization and community over self interest and competition.
- Community - We respect cultures, identities, and experiences of all individuals. We create the conditions where all students and employees can be successful.

It is recommended that the Board approve the proposed mission, vision, and values.

**Reports (continued)**

- 2. Presentation: Sturgeon Bay Campus Update **2:00 – 2:15**

April Konitzer, Regional Manager, will provide an update on the Sturgeon Bay Campus at this time

- 3. Divisional Reports **2:15 – 2:35**

- A. Academic Affairs and Workforce Development Update
- B. Foundation and Grants Update
- C. Talent and Culture Update
- D. Student Affairs Update
- E. Finance and Administration Update
- F. Strategy and Innovation Update

- 4. Board Member Professional Development Updates **2:35 – 2:45**

Board members will have an opportunity to report out on any professional development activities and/or conferences they have attended since the last Board meeting.

**Executive Session** **2:45 – 3:00**

The Board Chairman will accept a motion to go into Executive Session in accordance with State Statute 19.85 (1)<sup>1</sup>(c)<sup>2</sup> for the purpose of discussing the following item: Issuance of preliminary notice of faculty non-renewal.

Following the Executive Session, the Board Chair will accept a motion to return to the regular order of business.

<sup>1</sup> (1) Any meeting of a governmental body, upon motion duly made and carried, may be convened in closed session under one or more of the exemptions provided in this section. The motion shall be carried by a majority vote in such manner that the vote of each member is ascertained and recorded in the minutes. No motion to convene in closed session may be adopted unless the chief presiding officer announces to those present at the meeting at which such motion is made, the nature of the business to be considered at such closed session, and the specific exemption or exemptions under this subsection by which such closed session is claimed to be authorized. Such announcement shall become part of the record of the meeting. No business may be taken up at any closed session except that which relates to matters contained in the chief presiding officer's announcement of the closed session. A closed session may be held for any of the following purposes:

<sup>2</sup> (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

**Next Board Meeting**

The April 9, 2025 Board Meeting will be held on the NWTC Green Bay Campus located at 2740 W. Mason Street, Green Bay, WI 54307.

Board members and administration will have an opportunity to identify items that weren't identified prior to the preparation of the agenda for referral to administration or placed on a future board agenda.

**Upcoming Event(s)**

March 18, 2025 – Annual State of the College Event – NWTC

April 7, 2025 – Board Appointment Meeting - NWTC

**Adjournment**

The Board Chair will accept a motion to adjourn the March 12, 2025 Board meeting.



# NORTHEAST WISCONSIN TECHNICAL COLLEGE



*District Board of Trustees*

## **Exhibits**

**March 12, 2025**

RESOLUTION NO. \_\_\_\_

RESOLUTION AUTHORIZING THE ISSUANCE OF  
\$2,135,000 GENERAL OBLIGATION PROMISSORY NOTES,  
AND SETTING THE SALE OF THE NOTES

WHEREAS, the Northeast Wisconsin Technical College District, Brown, Door, Oconto, Kewaunee, Marinette, Florence, Shawano, Outagamie and Manitowoc Counties, Wisconsin (the "District") is presently in need of \$1,069,810 for the public purpose of paying the cost of building remodeling and improvement projects; \$1,020,290 for the public purpose of paying the cost of the acquisition of movable equipment; and \$44,900 for the public purpose of paying the cost of site improvement projects;

WHEREAS, the District hereby finds and determines that the projects are within the District's power to undertake and serve a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes; and

WHEREAS, technical college districts are authorized by the provisions of Section 67.12(12), Wisconsin Statutes to borrow money and to issue general obligation promissory notes for such public purposes.

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$1,069,810 for the public purpose of paying the cost of building remodeling and improvement projects; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$1,020,290 for the public purpose of paying the cost of the acquisition of movable equipment; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$44,900 for the public purpose of paying the cost of site improvement projects; and be it further

RESOLVED, that

Section 1. Authorization and Sale of the Notes. For the purpose of paying the costs specified above in the amounts authorized for those purposes (collectively, the "Project"), there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of not to exceed TWO MILLION ONE HUNDRED THIRTY-FIVE THOUSAND DOLLARS (\$2,135,000) from a purchaser or purchasers to be determined by subsequent resolution(s) of the District Board (the "Purchaser"). To evidence such indebtedness, the Chairperson and Secretary are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the TWO MILLION ONE HUNDRED THIRTY-FIVE THOUSAND DOLLARS (\$2,135,000) (the "Notes") in one or more series.

Section 2. Notice to Electors. Pursuant to Section 67.12(12)(e)5, Wisconsin Statutes, the Secretary shall, within ten (10) days of adoption of this Resolution, cause public notice of the adoption of this Resolution to be given to the electors of the District by publishing notices in the Green Bay Press - Gazette, the official newspaper of the District. The notices to electors shall be in substantially the forms attached hereto as Exhibits A, B and C and incorporated herein by this reference (collectively, the "Notice").

Section 3. Sale of the Notes. The Notes shall be offered for public sale. At a subsequent meeting, the District Board shall consider such bids as may have been received, take action on the bids and specify the terms of and interest rates on the Notes in one or more series.

Section 4. Official Statement. The Secretary shall cause an Official Statement to be prepared by PMA Securities, LLC. The appropriate District officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Official Statement under this Resolution.

Section 5. Expenditure of Funds and Declaration of Official Intent. The District shall make expenditures as needed from its funds on hand to pay the cost of the Project until proceeds of the Notes become available. The District hereby officially declares its intent under Treas. Reg. Section 1.150-2 to reimburse said expenditures with proceeds of the Notes, the principal amount of which is not expected to exceed \$2,135,000.

Section 6. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law. If any of the Notes may be subject to a petition for referendum, any action with respect to the sale of those Notes shall be subject to the condition that no petition for referendum has been filed within thirty (30) days of publication of the Notice provided for under Section 2 of this Resolution or, if a petition is filed, that any required referendum approval is obtained.

Adopted, approved and recorded March 12, 2025.

\_\_\_\_\_  
Richard Stadelman  
Chairperson

Attest:

\_\_\_\_\_  
Gerald M. Worrick  
Secretary

(SEAL)

EXHIBIT A

NOTICE TO THE ELECTORS  
OF THE  
NORTHEAST WISCONSIN TECHNICAL COLLEGE DISTRICT  
BROWN, DOOR, OCONTO, KEWAUNEE, MARINETTE, FLORENCE, SHAWANO,  
OUTAGAMIE AND MANITOWOC COUNTIES, WISCONSIN

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called, noticed, held and conducted on March 12, 2025, adopted a resolution pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, to authorize a borrowing in an amount not to exceed \$1,069,810 by issuing general obligation promissory notes of the District for the public purpose of paying the cost of building remodeling and improvement projects.

A copy of said resolution is on file in the District office, located at 2740 West Mason Street, Green Bay WI 54303, and may be inspected weekdays, except holidays, between the hours of 9:00 a.m. and 4:00 p.m. or in the alternative by contacting Christine Bekyir at the District by email at the following address: [christine.bekyir@nwtc.edu](mailto:christine.bekyir@nwtc.edu).

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Section 67.12(12)(e)5, Wisconsin Statutes, requesting a referendum thereon at a special election. If no such petition is filed, then the resolution shall be effective without a referendum.

Dated this 12th day of March, 2025.

BY THE ORDER OF THE  
DISTRICT BOARD

District Secretary

EXHIBIT B

NOTICE TO THE ELECTORS  
OF THE  
NORTHEAST WISCONSIN TECHNICAL COLLEGE DISTRICT  
BROWN, DOOR, OCONTO, KEWAUNEE, MARINETTE, FLORENCE, SHAWANO,  
OUTAGAMIE AND MANITOWOC COUNTIES, WISCONSIN

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called, noticed, held and conducted on March 12, 2025, adopted a resolution pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, to authorize a borrowing in an amount not to exceed \$1,020,290 by issuing general obligation promissory notes of the District for the public purpose of paying the cost of the acquisition of movable equipment.

A copy of said resolution is on file in the District office, located at 2740 West Mason Street, Green Bay WI 54303, and may be inspected weekdays, except holidays, between the hours of 9:00 a.m. and 4:00 p.m. or in the alternative by contacting Christine Bekyir at the District by email at the following address: [christine.bekyir@nwtc.edu](mailto:christine.bekyir@nwtc.edu).

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Section 67.12(12)(e)5, Wisconsin Statutes, requesting a referendum thereon at a special election. If no such petition is filed, then the resolution shall be effective without a referendum.

Dated this 12th day of March, 2025.

BY THE ORDER OF THE  
DISTRICT BOARD

District Secretary

EXHIBIT C

NOTICE TO THE ELECTORS  
OF THE  
NORTHEAST WISCONSIN TECHNICAL COLLEGE DISTRICT  
BROWN, DOOR, OCONTO, KEWAUNEE, MARINETTE, FLORENCE, SHAWANO,  
OUTAGAMIE AND MANITOWOC COUNTIES, WISCONSIN

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called, noticed, held and conducted on March 12, 2025, adopted a resolution pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, to authorize a borrowing in an amount not to exceed \$44,900 by issuing general obligation promissory notes of the District for the public purpose of paying the cost of site improvement projects.

A copy of said resolution is on file in the District office, located at 2740 West Mason Street, Green Bay WI 54303, and may be inspected weekdays, except holidays, between the hours of 9:00 a.m. and 4:00 p.m. or in the alternative by contacting Christine Bekyir at the District by email at the following address: [christine.bekyir@nwtc.edu](mailto:christine.bekyir@nwtc.edu).

Dated this 12th day of March, 2025.

BY THE ORDER OF THE  
DISTRICT BOARD

District Secretary

**JANUARY BOARD REPORT**  
**Proposed Contract Training 2024/2025**

<b>Indistrict*</b>						
<b>CLIENT NAME</b>	<b>CONTRACT DESCRIPTION</b>	<b>START DATE</b>	<b>EST REVENUE</b>	<b>EST EXPENSE</b>	<b>MARGIN</b>	
LaCanne Family Dental	BLS	1/20/2025	964.25	632.10	332.15	
Bank of Luxemburg	Critical Conversations Workshop	1/1/2025	3,500.00	2,093.23	1,406.77	
Oneida Nation Security	Oneida Security 40hr DAAT Jan 2025	1/27/2025	6,500.00	4,347.28	2,152.72	
St Norbert College Campus Security	SNC Taser Training Jan 2025	1/7/2025	1,500.00	959.62	540.38	
Oneida Nation Education & Training	2024 Individual Coaching	1/6/2025	1,795.00	968.85	826.15	
Belmark Inc	2025 Leadership and Supervision	1/6/2025	7,720.00	3,979.75	3,740.25	
REDI Transports	REDI Transport Firearms Training Jan 2025	1/20/2025	600.00	60.00	540.00	
WEC Business Services LLC	Canvas LMS 2025	1/1/2025	3,400.00	-	3,400.00	
Hobart Fire Department	Hobart Fire Department EV Training Jan 2025	1/20/2025	300.00	210.99	89.01	
Bank of Luxemburg	Continuous Improvement 2025	1/2/2025	2,900.00	2,594.02	305.98	
Ashwaubenon Department of Public Safety	ASPS Legal Update Jan 2025	1/14/2025	800.00	575.32	224.68	
Luxemburg Chamber of Commerce	Mission Facilitation Quote	1/22/2025	900.00	645.90	254.10	
GLC Minerats LLC	KBR Leadership Training: 2025	1/6/2025	10,800.00	5,911.65	4,888.35	
Luxemburg Police Department	Ballistic Shield Luxemburg PD Jan 2025	1/22/2025	425.00	295.70	129.30	
Jones Sign Co Inc	Leadership Development Spring 2025	1/8/2025	19,175.00	10,329.90	8,845.10	
Affordable Dentures	BLS Provider	1/31/2025	1,059.75	716.10	343.65	
Karcz Utility Services	Padmount Transformer Switchgear Training Jan2025	1/13/2025	2,600.00	1,406.32	1,193.68	
Fincantieri Bay Shipbuilding	2025 FBS Gap Training Agreement	1/6/2025	17,828.00	9,322.00	8,506.00	
Fincantieri Bay Shipbuilding	2025 FBS Contractor Testing	1/19/2025	17,100.00	9,383.00	7,717.00	
CESA 7	LFI - Spring 2025	1/21/2025	69,000.00	37,523.46	31,476.54	
Multiple Recipient Local Gov	Defensive Tactics Instructor Jan 2025	1/6/2025	11,900.00	6,079.27	5,820.73	
Fincantieri Marinette Marine Corp	FMM Services Metals January - June 2025	1/1/2025	516,000.00	359,886.00	156,114.00	
Fincantieri Marinette Marine Corp	FMM Services Electrical January-June 2025	1/1/2025	216,000.00	135,539.00	80,461.00	
HJ Martin & Son	CDL Class B and Theory Dan Yang	1/3/2025	3,248.00	1,593.60	1,654.40	
Brown County Sheriffs Department	BCSO Range and Tactical House Jan 2025	1/20/2025	50.00	20.00	30.00	
Multiple Recipient Business & Industry	Lean Six Sigma Green Belt_Jan2025	1/14/2025	1,800.00	-	1,800.00	
Multiple Recipient Business & Industry	Creating an Outstanding Customer Experience_Jan2025	1/16/2025	712.00	244.22	467.78	
Multiple Recipient Business & Industry	Leadership Academy_Micro Credential_Jan 2025	1/16/2025	2,796.00	2,301.27	494.73	
B & D Warehouse, Inc.	Green Belt Certification	1/14/2025	1,800.00	-	1,800.00	
Industrial Works	Green Belt Certification	1/14/2025	3,600.00	-	3,600.00	
Pomps Tire	CDL Class A Manual and Theory Nicole Woodliff	1/15/2025	5,048.00	2,930.89	2,117.11	
Procter & Gamble Paper Products Co	M2 Spring 2025	1/21/2025	19,800.00	5,814.34	13,985.66	
Multiple Recipient Business & Industry	2025 Lean Alliance	1/17/2025	11,700.00	6,333.35	5,366.65	
Multiple Recipient Local Gov	AWA Background Checks 2025	1/1/2025	390.00	-	390.00	
Multiple Recipient Business & Industry	Microsoft Excel_L1_Micro Credential_January_2025	1/21/2025	298.00	127.85	170.15	
Multiple Recipient Business & Industry	Microsoft Excel_L2_Micro Credential_January_2025	1/21/2025	149.00	63.92	85.08	
Green Bay Police Department	GBPD Mini Academy Jan 2025	1/10/2025	400.00	-	400.00	
Multiple Recipient Business & Industry	Online Self-Paced Learning - Leadership Development Bundle Spring 2025	1/21/2025	225.00	-	225.00	
Trident Maritime Systems	Qualifications 1/13 - 1/15/25	1/13/2025	1,987.20	678.47	1,308.73	
KI Bonduel	CDL Class A Manual and Theory D Frechette	1/27/2025	5,048.00	2,802.19	2,245.81	
Door County Highway Department	CDL Class A Manual and Theory for Mason Laurent	1/27/2025	4,848.00	2,792.45	2,055.55	
Trident Maritime Systems	Qualifications 1/24/25	1/24/2025	2,006.10	1,074.94	931.16	
Suring School District	Machining Spring 2025	1/6/2025	2,445.00	1,307.64	1,137.36	
<b>TOTAL</b>			<b>\$981,117.30</b>	<b>\$621,544.59</b>	<b>\$359,572.71</b>	

\* Margin represents the difference of Estimated Revenue and Estimated Direct Contract Expenses.

\*\* Estimated Revenue must be equal to or greater than Full Cost.

**JANUARY BOARD REPORT**  
**Proposed Contract Training 2024/2025**

**Out of District**

<b>CLIENT NAME</b>	<b>CONTRACT DESCRIPTION</b>	<b>START DATE</b>	<b>EST REVENUE</b>	<b>EST EXPENSE</b>	<b>MARGIN</b>
North Central ST Reg Council Carpenters	Provide Related Training Spring 2025	1/21/2025	245,871.00	245,871.00	-
Local 400 Pipe Trades	Spring 2025 Steamfitters and Plumbers	1/21/2025	30,221.00	30,221.00	-
Menominee Tribal Police Department	Room Clearing and Team Tactics Menominee PD Jan 2025	1/16/2025	3,900.00	2,710.89	1,189.11
Wisconsin Dept of Workforce Dev	CDL Class A Manual and Theory Devin Bieber	1/2/2025	5,048.00	2,802.19	2,245.81
<b>TOTAL</b>			<b>\$285,040.00</b>	<b>\$281,605.08</b>	<b>\$3,434.92</b>

**Out of State\*\***

<b>CLIENT NAME</b>	<b>CONTRACT DESCRIPTION</b>	<b>START DATE</b>	<b>EST REVENUE</b>	<b>EST EXPENSE</b>	<b>MARGIN</b>	<b>FULL COST</b>
Plastics Pipe Institute	MAB Fusion / Electrofusion	1/13/2025	13,725.00	6,337.44	7,387.56	7,644.56
Systems Control	Electronics 1: Diodes-Basic	1/7/2025	7,250.00	3,603.96	3,646.04	4,488.04
Semco Energy	Gas Appliance Relight	1/24/2025	5,700.00	2,682.54	3,017.46	3,292.78
Trade Team	Qualifications 1/6 - 1/9/25	1/6/2025	3,811.12	2,130.84	1,680.28	2,574.51
Trade Team	Qualifications 1/13 - 1/15/25	1/13/2025	2,502.07	760.65	1,741.42	930.59
Trade Team	Qualifications 1/20/25	1/20/2025	932.25	538.54	393.71	664.25
VanAire, Inc.	Leadership Spring 2025	1/28/2025	3,340.00	1,589.71	1,750.29	1,995.05
<b>TOTAL</b>			<b>\$37,260.44</b>	<b>\$17,643.68</b>	<b>\$19,616.76</b>	

<b>Contract Total for Month = 54</b>	<b>MONTH CONTRACT TRAINING GRAND TOTAL</b>	<b>\$1,303,417.74</b>	<b>\$920,793.35</b>	<b>\$382,624.39</b>
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\* Margin represents the difference of Estimated Revenue and Estimated Direct Contract Expenses.

\*\* Estimated Revenue must be equal to or greater than Full Cost.



## NWTC Board Meeting Schedule – FY 2024-2025

Board Meeting Date	District Boards Association (State)	ACCT Conferences (National)	Other Activity Dates
July 8, 2024 (Monday) <b>Green Bay Campus Boardroom</b>			
August 7, 2024 <b>Green Bay Campus Boardroom</b>			
September 4, 2024 <b>Crivitz RLC</b>			
October 9, 2024 (Set Tax Levy) <b>Green Bay Campus Boardroom</b>		October 23-26, 2024 ACCT Leadership Congress Seattle, WA	
November 13, 2024 <b>Green Bay Campus Boardroom</b>			
December 11, 2024 <b>Green Bay Campus Boardroom</b>			December 20, 2024 Green Bay Graduation
January 8, 2025 <b>Green Bay Campus Boardroom</b>	January 26, 2025 District Board Winter Meeting Virtual		
February 5, 2025 <b>Green Bay Campus Boardroom</b>		February 9-12, 2025 ACCT Legislative Summit Washington, DC	
March 12, 2025 <b>Sturgeon Bay Campus</b>			
April 7, 2025 Board Appointment Meeting & Public Hearing <b>Green Bay Campus Boardroom</b>			Delsman, Hedtke, Worrick
April 9, 2025 Capital & Operational Budget <b>Green Bay Campus Boardroom</b>			TBD Student Awards Ceremony Green Bay Commons
May 7, 2025 Foundation Board Lunch Budget Hearing & Adoption of Budget <b>Green Bay Campus Boardroom</b>			<u>Graduations:</u> May 20, 2025 – Green Bay May 21, 2025 – Sturgeon Bay May 22, 2025 - Marinette
June 11, 2025 <b>Marinette Campus</b>			June XX, 2025 GED/HSED Graduation Green Bay Campus
July 14, 2025 - Monday <b>Green Bay Campus Boardroom</b>			



NWTC does not discriminate on the basis of age, race, color, disability, sex, gender, sexual orientation, gender identity, national origin, or other protected classes.